

OHIO LABORERS TRAINING CENTER – JOB OPENING

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FROM: **Teresa Burson, Human Resource Director**
Ohio Laborers Training Center

POST DATE: January 5, 2026

APPLICATION DEADLINE: January 30, 2026

Now Hiring: Security – Facilities Utility Technical Specialist (HVAC, Electrical, Plumbing) (Full-Time)

Location: Ohio Laborers Training Center (OLTC), Howard, Ohio

Hourly Rate Range: **\$35.00/hour to \$40.00/hour** (hourly, non-exempt position)

Schedule: Monday through Friday (8:00 a.m. to 4:30 p.m.)

(This position is subject to overtime.)

About the Role

The Ohio Laborers' Training and Apprenticeship Trust Fund / Ohio Laborers Training Center (OLTC) is seeking a skilled and reliable **Facilities Utility Technical Specialist** with expertise in **HVAC systems, electrical, and plumbing**, to support the daily operations of our facility. The ideal candidate will perform routine maintenance, inspections, troubleshooting, and repairs across all major building systems to ensure a safe, comfortable, and efficient environment.

Key Responsibilities

- Perform installation, maintenance, and repair of HVAC systems (heating, cooling, ventilation).
- Diagnose and repair electrical systems including lighting, circuits, breakers, and panels.
- Maintain and repair plumbing systems, including water supply, drainage, fixtures, and pumps.
- Conduct routine inspections of systems and equipment to identify hazards, defects, or the need for adjustment or repair.
- Maintain accurate maintenance logs and records.
- Ensure compliance with all safety standards and regulations (OSHA, local codes, etc.).
- Respond to emergency maintenance requests promptly and efficiently.
- Coordinate with outside contractors for specialized repairs or inspections when necessary.
- Assist with other general building maintenance tasks as needed (e.g., painting, carpentry, groundskeeping).

Qualifications

- **Minimum 3–5 years** of experience in HVAC, electrical, and plumbing maintenance (preferably in a commercial or industrial facility).
- **Certification or license** in one or more trades is strongly preferred (e.g., HVAC certification, Journeyman Electrician, Plumbing License).
- Ability to read and interpret technical documents, blueprints, and schematics.
- Strong problem-solving and troubleshooting skills.
- Familiarity with building management systems (BMS) or CMMS platforms.
- Maintain fire monitoring system
- Maintain fire suppression system
- Ensure potable water supply is safe and functioning
- Strong attention to detail and safety.
- Good communication and teamwork skills.
- Valid driver's license and reliable transportation.

Preferred Qualifications

- EPA 608 Certification for HVAC refrigerants.
- Five (5) years minimum experience working in facilities such as hospitals, schools, office buildings, or manufacturing plants.
- Knowledge of energy efficiency and sustainability best practices.

Physical Requirements

- Ability to lift up to 50 lbs.
- Comfortable working on ladders, in confined spaces, or in outdoor conditions.
- Capable of standing, walking, bending, and kneeling for extended periods.

Work Schedule

- Full-Time – 8:00 a.m. to 4:30 p.m.
- On-call rotation for emergency repairs (as needed)

Compensation and Benefits

- Overtime and on-call pay
- Paid Health, Vision and Life insurance
- Paid Pension plan
- 401k
- Paid time off and holidays
- Tools, and safety gear provided

To apply, contact:

Teresa Burson, Human Resource Director

Ohio Laborers' Training and Apprenticeship Trust Fund

Drexel J. Thrash Training Center

25721 Coshocton Road, Howard, OH 43028-9337

 teresab@oltc.org

 Office: (740) 599-7915 ext. 2003

 Cell: (740) 816-3660

- Applications can also be completed at www.oltc.org/careers. You may also upload your resume on this site. Resume, application and cover letter is preferred.
- Human Resources is available **Monday–Friday, 8:00 a.m. to 4:30 p.m.**, or after hours via cell phone.

Equal Employment Opportunity:

OLTC is an **Equal Employment Opportunity Employer** committed to fair and equitable treatment for all. We do not discriminate based on age, race, color, religion, creed, sex, gender identity or expression, sexual orientation, national origin, ancestry, marital or military status, disability, or any other classification protected by law.

ADA Accommodation:

If you require reasonable accommodation to apply or participate in the hiring process, please contact our Human Resources Director.